

**Minutes**  
**of the Local Programme Advisory Committee (LPAC) for:**  
 “Facilitating professional development of the staff of the Ministry of Foreign Affairs of RT  
 to better respond to the emerging issues of National Foreign Policy” Project

**Participants:**

Chairperson:	1. Mr. Sukhrob Khoshmukhamedov, UNDP Assistant Resident Representative
Members:	2. Mr. Mirzoshariv Jalolov, The Head of the Department of International Organizations, MFA 3. Mr. Mas’ud Khalifaev, The Head of Human Resources Unit, MFA 4. Mr. Yokubjon Abdukholikov, Programme Analyst, UNDP 5. Mr. Kibriyo Jumaeva, Programme Analyst, UNDP
Secretary	6. Mr. Zoirjon Sharipov, Programme Associate, UNDP

**Agenda:**

14:00 – 14:00	Opening speech and introduction of meeting objectives
14:10 – 14:35	Presentation of the project “Facilitating professional development of the staff of the MFA of RT to better respond to the emerging issues of National Foreign Policy“
14:35 – 14:50	Comments and discussion
14:50 – 15:00	Summary of the meeting

**Minutes:**

Mr. Sukhrob Khoshmukhamedov, UNDP Assistant to Resident Representative

Mr. Sukhrob Khoshmukhamedov greeted all participants and briefly introduced the agenda and the purpose of the meeting. He reminded to all participants that following UNDP rules and procedures, prior to endorsement of the Project Documents they should be reviewed, discussed and approved by UNDP Local Programme Appraisal Committee Members. It was stressed the importance of capacity development and institutional strengthening of the Ministry of Foreign Affairs of Republic of Tajikistan to perform efficient foreign policy in line with Tajikistan’s national priorities. Mr. Khoshmukhamedov expressed his sincere hope that project will succeed as effectively as it did before and wished success.

Ms. Kibriyo Jumaeva, UNDP Programme Analyst

Ms. Kibriyo Jumaeva stressed out the involvement of the UNDP into capacity building of MFA RT since 2008 through the provision of technological equipment, internships, computer and language trainings as directed by the MFA RT. The objectives have been largely met. However institutional strengthening of the MFA has yet to be advanced.

Mr. Yokubjon Abdukholikov, UNDP Programme Analyst

Yokubjon Abdukholikov also greeted the participants and briefly informed of the given project activities, outputs, outcome, targets and the budget. He noted that the given project would be based on the advantages of the previous phase mostly assisting in strengthening of professional capacity of the staff of the Ministry and knowledge over the UN agencies mandate and global issues in order to make the best use the educational institutions for training of diplomatic personnel in Tajikistan. The floor was given to Mr. Mirzosharif Jalolov.

Mr. Mirzosharif Jalolov, Head of the Department of International Organizations, MFA

Mr. Mirzosharif Jalolov thanked UNDP for fruitful cooperation and support provided while implementing previous project and developing the present Project Document. He pointed out the growing role of the MFA of RT for managing Tajikistan's international treaty obligations. Mr. Mirzosharif Jalolov outlined that MFA is a sufficiently open organization with well-established operational procedures, strong leadership and staffed with a good mix of experienced diplomats and talented youth. It was envisaged that this initiative will contribute towards building partnership with the MFA of RT and positioning UNDP and other UN agencies as core partners of this core government institution.

Mr. Mas'ud Khalifaev, The Head of Human Resources Unit, MFA

Mr. Khalifaev welcomed all participants and expressed his gratitude to UNDP for cooperation and capacity development of young diplomats of the MFA of the republic of Tajikistan. He underlined good results achieved during the previous project implementation and expressed hope that the new project will also play an important role in increasing the knowledge of young diplomats of the MFA regarding to the mandates of the UN agencies and other global issues

**The LPAC Committee made the following recommendations:**

- Agree that the process of the Project Document development and finalization was transparent and coordinated with all project stakeholders;
- Approve the Project Document, namely, "Facilitating professional development of the staff of the Ministry of Foreign Affairs of RT to better respond to the emerging issues of National Foreign Policy"
- Once the LPAC minutes is approved, The Project Document should be signed between the MFA of the RT and UNDP Tajikistan Resident Representative

**Chairperson:**

**Sukhrob Khoshmukhamedov  
UNDP Assistant Resident Representative**

**Prepared by:**

**Zoirjon Sharipov  
UNDP Program Associate**